

Sudbury Fairtrade Group - Monday 21 November 2022 at 2pm

We met at 98 Melford Road, with grateful thanks to Malcolm & Judith Offord.

1. **Present** Sue Ayres, Malcolm Offord, Peter Heard, Sara Merritt, Sue Kistruck.
Apologies Elizabeth Lee, Malcolm Snow, Loretta Shewring
Others on circulation list: Dee (Daynore) Cameron, Jessie Carter, Rachel Price, Tim Register.
Annabelle is no longer at Sudbury Oxfam shop, Vi Goodhand is no longer able to attend regular meetings.
2. **Secretary** Action
Sara offered to take minutes for this meeting
3. **Treasurer's business**
Comprehensive accounts were provided and approved. The building society account has been sorted out and is now accessible. We have £165.40 in the account to cover printing when needed.
4. **Correspondence** All
We recommend that all group members should be on the Fairtrade communities circulation list. To request this, **contact** communities@fairtrade.org.uk.
5. **Minutes of previous meeting**
The minutes of 10 October 2022 had been circulated by email and were approved unanimously
6. **Matters arising and reporting back** MO
 - a. Elizabeth Lee has been out of contact for a while – **Malcolm O** to check up on her.
 - b. Sue A had been to meet the Muslim community at the Friends' Meeting House, and had received a warm welcome. She plans to go again and talk to them about Fair Trade.
 - c. Wednesday evening sessions at Sudbury library: **Sue Ayres will** arrange this, SA
hoping to engage Richard Stainer as a speaker.
 - d. Andrew Phillips had offered a donation for printing. **Peter will** arrange to receive PH
this, to be spent when we reprint the directory.
 - e. Kettle and Fish have said they would be happy to have a fair trade table but they have no storage for stock. **Malcolm O** will ask Elizabeth if she would be willing to extend the St John's stall to Kettle and Fish. MO
 - f. Sara had spoken to the Bures market fairtraders who are attached to St Mary's church, and may be willing to network with us SM
 - g. **Malcolm O** will ask Tony Platt, who was mayor when the charter was first granted MO
in 2013, if he is able to support us in any way.
7. **Fairtrade town commitments**
These are the current 5 commitments which we have committed to fulfil. We discussed these as part of our preparations for renewal in Spring 2023.
 1. **Local council passes a resolution** supporting Fairtrade, and agrees to serve Fairtrade products (for example, in meetings, offices and canteens).
Sue Ayres will talk to the Town Clerk, other officers and councillors about this. We would like them to pass a resolution to support us. This is not about money so much as support, and perhaps a commitment to use fairtrade products. SA

2. **At least four Fairtrade product ranges** are readily available in the area's retail outlets (shops, supermarkets, newsagents, petrol stations) and two products served in local catering outlets (cafés, restaurants, pubs). SM
RP
Sara will work on updating the directory, based on the existing directory, and liaising with Rachel Price.
3. **Local workplaces and community organisations** (places of worship, schools, universities, colleges and other community organisations) support Fairtrade and use Fairtrade products whenever possible. MO
Malcolm O will encourage churches to support fair trade via the CTiS news. Sue A will contact schools. SA
4. **Media coverage and events** raise awareness and understanding of Fairtrade across the community. SM
Sara will write article for Sudbury and Long Melford news, see below.
5. **A local Fairtrade steering group** is convened to ensure the Fairtrade Town campaign continues to develop and gain new support.
8. **Fairtrade Fortnight** SM
February 27th to March 12th 2023 RP
Schools: Sue Ayres will start to talk to the schools after Christmas, aiming to arrange something for Fair Trade fortnight. She will contact the two church schools, and may be able to get into TGS via Faith Marsden.
Coffee morning: Sue A will try to book this at the Town Hall, or in the Friends' Meeting House if Town Hall unavailable. SA
9. **Update the Directory** SA
Sara to liaise with Rachel – Sue A to put Sara and Rachel in touch.
10. **The website, the Facebook page, and the Twitter feed**
No action needed.
11. **Liaison with the national HQ and the Suffolk Association of Fairtrade Towns** SA
Sue A will ask Richard Stainer to speak at the library as above.
Sue A has ordered literature for the Christmas tree festival and will get more as needed
12. **Recruit more members for this group** All
Sara suggested we convene a list of people involved in selling Fair trade in the churches, and hold a social event for them to network and create a 'buzz'. All to suggest names to Sara. SM
Sara offered to write an article for the Sudbury and Long Melford news inviting interested parties to get in touch. Sue A to put Jason the editor in touch with Sara. SM
SA
13. **Any other business** SK
Christmas tree festival: Sue K, Sue A and Sara will decorate the tree on December 1st and Sue A and Sara will take it down on December 8th. SA
SM
Sue K will be moving to Scotland in December. Although we did not say this, all her hard work and friendship has been hugely appreciated and we wish her well in her new home.
14. **Date and place of next meeting**
Monday January 23rd, at 3pm at 98 Melford Road.
The meeting closed at 3.15pm. Malcolm O was thanked for his hospitality

